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To all Parish Councillors

9th May 2023

Dear Councillor

Youlgrave Parish Council Meeting

You are summoned to attend the annual meeting of Youlgrave Parish Council to be held on **Tuesday 16th May at 7:15pm** in Youlgrave Village Hall Community Room

Please note that responses will only be given to items raised in Public Speaking when they are on the agenda for discussion. If you wish to raise any other matters the Council welcomes these and where possible will respond either by email where the delegated power exists or the matter will be brought to our next meeting for council to debate.

Yours sincerely

Matthew Lovell
Clerk to the Council

Members are asked to arrive early to sign their declarations in front of the clerk.
Declaration of Interest forms need to be submitted to the clerk at the earliest opportunity

PART I – NON-CONFIDENTIAL INFORMATION

1. To Elect the Chair
2. To Elect the Vice-Chair
3. CO-Option for TWO Members by ballot of current councillors

Candidates should present themselves to the meeting and should no outright winners be declared on the first round then the candidate with the least votes is excluded and a new ballot is held – repeated until the two vacancies are filled

4. Variation of Order of Business & Clerk's request for time constrained items
5. Declaration of Members Interests

Please Note :-

- (a) Members must ensure that they make any Declarations of Disclosable Pecuniary Interest and must indicate the action to be taken (i.e. to leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a Disclosable Pecuniary Interest but wish to make written representation regarding the item before leaving the meeting, those representations will be read to the meeting under item (c) of Public Speaking.

6. Public Speaking

- (a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a Disclosable Pecuniary Interest but wish to make representations regarding the item before leaving the meeting, those representations must be made in writing under item (c) below. (If the item to which representations were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)
- (b) If the Police Liaison Officer, a County Council, Peak Park Authority or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring a Disclosable Pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items must present a written statement to the clerk to be read out and withdraw from the meeting.

7. To confirm the Non-Confidential Minutes of the Meeting held on 25th April 2023 (already circulated)
8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.
9. Dates of meetings, deeds and documents and Standing Orders amendments
20th June, 18th July, 19th September, 17th October, (Finance: 7th November)

28th November, 23rd January (RR), 27th February, 19th March, (Finance: 23rd April)
30th April (APM), 21st May (AM)

10. Committee terms and reference. Nomination of Representatives - Finance & Personnel Committee, Well Dressing Committee. Carnival – currently dormant. ALPF Charity trustees are all serving Councillors.
Nomination of Representatives to VOs - Village Hall, Reading Room, CLT, Waterworks, Bowls Club, CSW, YSCYH trustee, Webster Education Foundation trustee.

11. Planning decisions/applications received since last meeting and planning related matters

Decisions received: none

Planning Applications for discussion:

NP/DDD/0323/0326 – Mawstone Mine Cottage - Installation of 10 x 40SW solar panels on front facing roof elevations

Other planning matters: none Council may include applications which arrive between the agenda and meeting date to meet the 28 day return deadline if the next meeting falls outside this period.

- 12 Highways and Footpaths

- 13 Report from Village organisation representatives: Village Hall, Reading Room, CLT, YSCYH, Waterworks, Well Dressing, Bowls, CSW

- 14 Report of the Clerk / update on: -

- (a) Charity 520537: Alport Lane Playing Field and HLTB matters
Charity accounts vs Parish Council records
YAS – Powder Paint colour run request
- (b) CE Car park/field, Allotments, grit and other assets – allotment skip
- (c) Big Lunch Thanks
- (d) Defib trainer donation

- 15 Items for Information - DALC, PDNPA, DCC, DDDC - circulated

- 16 Approval of signature of Governance Statement

- 17 Approval of accounts for internal audit and submission to External auditor

- 18 Finance

- (a) Accounts for Payment

Cheque No	Payee		vat
Ubdd	Village Hall rent	£54.00	
Ubdd	A Wilson – alpf electrics	£810.00	
UBdd	S Hallam – PDNPA bulbs	£294.85	58.97
Ubdd	Amazon – door closers	£38.25	7.65
ubdd	HM Lovell (May)	£649.54	
ddr	NEST (May)	£56.95	
ubdd	E Lowe (May)	£440.00	
ubdd	YLCC mowing	£580.00	
ubd	EDF 2 block monthly ddr	£58.14	2.91
ubd	BG CE electric	£32.76	1.64
ubd	JM Bristow (CE wall)	£50.00	
ubd	D Kenworthy	£130.00	
ubd	Matlock Aerials cctc alpf	£1715.00	
ubddr	HM Lovell (expenses May)	£19.00	
ubddr	YPO cleaning consumables	£62.93	£12.59
	CPRE membership	£36.00	

Income

Precept £21872.00

- (b) Budget Appraisal/Risk Assessment

Balance @ 9th May CoOp £2851.93
Unity current account £26603.05
Unity savings account £10113.84

- 19 Date of next meeting – 20th June 2023 Youlgrave Village Hall Community Room at 7:15pm