



# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 04 2016	To	31 03 2017

## Section A Reference and administration details

Charity name

Playing field and recreation ground

Other names charity is known by

QEII Alport Lane Playing Fields. Holywell Lane Toilet Block

Registered charity number (if any)

520537

Charity's principal address

Christmas Cottage

Church Street

Youlgrave

Postcode

DE45 1WL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lillian Clark	Councillor		
2	Graham Elliott	Councillor		
3	Andrew McCloy	Councillor		
4	Glenys Moore	Councillor		
5	Ralph Wilson	Councillor		
6				
7				
8				
9				
10				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Open to any serving Youlgrave parish councillor

## Additional governance issues (Optional information)

•

Youlgrave Parish Council manages Alport Lane Playing Fields on behalf of Fields in Trust and Holywell Lane Public Toilet Block on behalf of the charity. The charity holds the assets and all funding and management is provided at cost to Youlgrave Parish Council which offsets any income directly attributable to the assets against running costs and provides the balance of funds from the precept to ensure the charity does not make a loss.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Provision of a playing field and recreation ground along with amenities for public use.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Parish Council maintains and renews the assets as well as enhancing this by provision of specific items for play and exercise from its funds to give added value to the public use. The field areas are open year round and toilet blocks for as much of the year as council deems safe from the extremes of weather or closure for essential maintenance. Regular inspections of the facilities are carried out and Council encourages team sports by provision of dedicated areas for football and cricket with a pavilion available for team use. It also leases an area to the Bowls Club for their pavilion and green.

## Section D Achievements and performance

**Summary of the main achievements of the charity during the year**

**Queen Elizabeth II Alport Lane Playing Fields**

This area is used by the Football, Cricket and Bowls Clubs and by Youlgrave School and the Youlgrave Carnival on an organised basis; as well as being used throughout the seasons as a safe play area for village children and visitors alike.

Improvements have been carried out to enhance the experience of users of this valuable facility.

- Provision by Council of Air Fitness equipment – 3 sets of 3 pieces of varying difficulty placed around the field with the milder exertion pieces near the entrance to encourage all age participation.
- Remodelling of the BMX trail below the children's play area to incorporate practical needs after the first year of use.

**Holywell Lane Toilet Block**

The costs continue to benefit from our cleaner's only charging for the winter months (having included the block into the existing charge for the summer contract (cleaning 3) and donations are increasing.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The charity has a balance remaining from the lump sum for the toilet block which is ring fenced for repairs and maintenance and the profit for the year which will be used for the roof replacement at HLTB.

### Details of any funds materially in deficit

Council runs these amenities for the benefit of the parish and intends to continue support for the foreseeable future.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of income are two honesty boxes, a DDDC mowing grant and rents from club use. The Parish Council pays for any shortfall to cover the costs hence a balance of income and expenditure annually. On this occasion due to an accounting practice change by DDDC we have received last year and this year's mowing grant in the same financial year. This means that the charity shows a profit for the year and has not needed Council making up the shortfall. However as the post year events show the roof being replaced at Holywell Lane and the income will now be claimed in the current year for as long as the grant continues so this stand alone situation will not be repeated.

## Section F Other optional information

DY397048 – Title to Holywell Lane Toilet Block

Field Reference Number – 144QE – Queen Elizabeth II Field (Alport Lane Playing Fields) July 2011  
Field owned by National Playing Fields Association operating as Fields in Trust leased to Youlgrave Parish Council on 1<sup>st</sup> October 1931 for 99 years

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Elliott	Hugh Matthew Lovell
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	21 <sup>st</sup> November 2017	21 <sup>st</sup> November 2017